

I................................................., Member of Toastmaster of Basel, attest that I will act as a mentor and will comply with the following:

1. Ask mentee to set up meeting agendas
2. Help the mentee to get access and become familiar with EasySpeak and Toastmaster International
3. Encourage the mentee to take roles at the club’s meetings
4. Ultimately suggest the mentee to become a toastmaster club committee officer
5. Provide guidance based on mentee’s needs and development areas
6. Motivate new comers in the club to perform their icebreakers and motivate members to complete their levels 1, 2, 3, etc. (as applicable to my mentee(s))
7. Share personal experiences, successes and failures
8. Provide encouragement and constructive feedback
9. Be intuitive as to how much feedback the mentee can handle
10. Avoid over-mentoring as mentoring is not coaching

................................... ……………………………………..

Basel, Date: Signature of the mentor